

**AMEND BOARD REPORT 02-0123-PR6
APPROVE ENTERING INTO AN AGREEMENT WITH DESKS INC.
FOR THE PURCHASE OF OFFICE WORKSTATION PRODUCTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Desk Inc. for the purchase of office workstations products for the Department of Operations at a cost not to exceed ~~\$32,545.00~~ \$343,541.00. Vendor was selected pursuant to a duly advertised Bid Solicitation (Specification #01-250245) which was based upon unit prices only and not quantity. A written agreement for purchase is available for signature. No payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This amendment is necessary to increase the dollar amount of the contract by \$311,026.00 to complete furniture procurement at 125 South Clark. Furnishings shall be used for Central office floors only and not common areas or rental space. A written amendment to the contract is required. No payment for the additional furnishings shall be made to vendor prior to the execution of the written amendment. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this amended Board Report.

SPECIFICATION NO.: 01-250245

VENDOR: Desks Inc.
2323 W. Pershing Road
Chicago, IL 60609
Alison Walwark
(773) 650-9702
Vendor # 21165

USER: Department of Operations/ Capital Planning
125 South Clark Street, 16th Floor
Chicago, IL 60603
Rebecca Grespan
(773) 553-2909

TERM: The term of this agreement shall commence on February 1, 2002 and shall end January 31, 2003 with the Board having the option to extend the contract for one additional one-year period.

EARLY TERMINATION RIGHT: The Board may terminate this agreement for any or on reason with 30 days notice.

DESCRIPTION OF PURCHASE:

- | | |
|---|--|
| 1. Goods: Workstation Type A-1L (A-1R) Unit Price: \$2,717.40 | 2. Goods: Workstation Type A- 2L (A-2R) Unit Price: \$2,302.30 |
| 3. Goods: Workstation Type A-3L (A-3R) Unit Price: \$2,935.80 | 4. Goods: Workstation Type A- 4L (A-4R) Unit Price: \$3,411.80 |
| 5. Goods: Office Group Unit Price: \$5,509.00 | 6. Goods: Workstation Type C- 1L (C-1R) Unit Price: \$5,614.00 |
| 7. Goods: Workstation Type D- 1L(D-1R) Unit Price: \$5,328.40 | 8. Goods: Workstation Type D- 2L (D-2R) Unit Price: \$2,531.20 |

9. Goods: Tables (Small)
Unit Price: \$234.50

10. Goods: Tables (Medium)
Unit Price: \$341.60

11. Goods: Tables (large)
Unit Price: \$431.90

12. Goods: Task Chair
Unit Price: \$513.80

13. Goods: Side Chair
Unit Price: \$228.20

14. Goods: Lateral Files
Unit Price: \$415.10

Grand Total Cost Not to Exceed: \$32,515.00

COMPENSATION: Vendor shall be paid as follows: based upon the actual items ordered at the specified unit prices in the written agreement in an amount not to exceed the sum of ~~\$32,515.00~~ \$343,541.00 for the term.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan). The M/WBE participation goals for the contract include: 26% total MBE, 16% total African American, 7.5% total Hispanic, 2% total Asian and 5% total WBE.

The vendor has identified and scheduled the following firms and percentages:

Total MBE 26 %

Total 16% African American:

CK Distributors Inc. 12755 So. .Lowe Chicago, IL.60628 \$54,966.00
Certification period 4/31/03

Total Hispanic 7.5%

Chicago United Industries 53 W. Jackson Ste 1450 Chicago IL60604 \$25,765.00
Certification period 9/30/02

Total Asian 2%

J.C Programming 9134 Newcastle Morton Grove, IL 60053 \$6,870.00
Certification Period Pending

Total WBE 5 %

City Cottage Group 1835 W Oakdle Chicago IL. 60657 \$17,178.00
Certification period 12/31/02

The City of Chicago Department of Procurement Services certifies each identified firm. The identified firms are subject to change upon approval from the Procurement and Contract's Division of Compliance and Vendor Services without further Board approval.

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to Capital Planning: \$32,515.00 Fiscal Year: 2002
Budget Classification: 0944-410-000-9026-5400
Source of Funds: Capital Funds

Charge to Operations: \$311,026.00
Budget Classification: 0645-465-000-9301-5400 Fiscal Year: 2002
Source of Funds: Capital Improvement Bonds of 1998

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Anita Rocha
Acting Chief Purchasing Officer

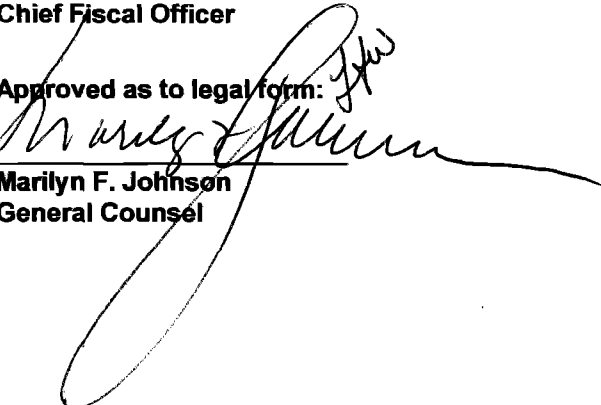
Approved:


Arne Duncan (w/YPAT)
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel