

AMEND BOARD REPORT 01-0627-PR3
APPROVE ENTERING INTO AN AGREEMENT WITH SYNERGIS MANAGEMENT AND TECHNOLOGY SOLUTIONS FOR E-PROCUREMENT READINESS ASSESSMENT & SUPPLIER SELECTION

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Synergis Management and Technology Solutions Inc. to provide consulting services to the Department of Procurement and Contracts at a cost not to exceed \$250,000. Consultant was selected on a non-competitive bases as a result of work experience in the development of a tailored strategic sourcing program with CPS. A written agreement with consultant is currently being negotiated. No services may be rendered and no payment shall be made to consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This amendment is necessary to extend the contract term until June 30, 2003 so Synergis can complete the services at no additional cost to the Board. A written amendment to the Contract is required. The authority granted herein shall automatically rescind in the event a written amendment is not executed within sixty (60) days of the date of this Board Report.

SPECIFICATION No.: 01-250121

CONSULTANT: Synergis Management and Technology Solutions Inc.
PO Box 641008
Chicago, IL 60664
17W 708 Butterfield Road, #314
Oakbrook Terrace, IL 60181-4358
Tel No: (312) 504-9307
Contact Person: Sunil Hinduja
Vendor No: 32408

USER: Chicago Public Schools
Department of Procurement and Contracts
125 S. Clark Street, 10th Floor.
Chicago, IL 60603
Contact Person: Benjamin Ho, Director of Technology & Systems Mgmt.
Tel No: (773) 553-2280

TERM: The term of this agreement shall commence the date the agreement is signed and shall end ~~months thereafter~~ June 30, 2003.

EARLY TERMINATION RIGHT: Thirty days written notice by the Board of Education.

SCOPE OF SERVICES: Consultant will provide management consulting to the Department of Procurement and Contracts to prepare for e-procurement supplier selection. E-procurement is the implementation of integrated technology to eliminate transactional inefficiencies by providing schools and departments the ability to electronically order from strategically negotiated contracts. Specifically, consultant will assess CPS readiness to begin e-procurement supplier selection, identify issues that need to be addressed prior to e-procurement supplier selection, identify steps to increase readiness, develop a best practice RFP for an e-procurement solution and advise in the selection of e-procurement vendors.

DELIVERABLES: Consultant will provide:

- Develop a best practice request for proposal (RFP) for an e-procurement solution
- recommendations for business process changes
- assessment of the infrastructure technology

- E-procurement supplier selection for Chicago Public Schools Department of Procurement and Contracts
- Facilitation of the project team

OUTCOMES: Consultant's services shall result in the selection of an e-procurement vendor, and ensuring that the Board is prepared as an organization to move forward with e-procurement.

COMPENSATION: Consultant shall be paid \$250,000. Such fee shall include all professional fees and all actual travel and out of pocket expenses associated with this contract. Billing shall be on a monthly basis. Consultant will be engaged through the completion of the project regardless of the number of hours. CPS will withhold 10% of each increment payment until final deliverables have been approved.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% Asian).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Procurement and Contracts: \$250,000
Source of Funds: General Fund (210)
Budget Classification:0240-210-000-1631-5410

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



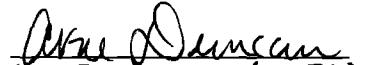
Anita Rocha
Acting Chief Purchasing Officer

Within Appropriation:



Kenneth C. Gotsch
Chief Fiscal Officer

Approved:


Arne Duncan *6/27/14*
Chief Executive Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel