

APPROVE ENTERING INTO AN AGREEMENT WITH THE CONGRESS PLAZA HOTEL & CONVENTION CENTER FOR CATERING SERVICES AND SPACE RENTAL

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the Congress Plaza Hotel & Convention Center for catering services and space rental for the Twenty-Seventh Annual All-City School Counselors Staff Development Conference at a cost not to exceed \$30,000. The Congress Plaza Hotel & Convention Center was selected on a non-competitive basis because of its availability, its accommodations and its location. A written agreement is currently being negotiated. The authority granted herein shall automatically rescind in the event a written agreement is not executed within sixty days (60) of the date of this board report. Information pertinent to this agreement is stated below.

SPECIFICATION NO. : 02-250052

PROVIDER: Congress Plaza Hotel & Convention Center
520 S. Michigan Avenue
Chicago, IL 60605
Vendor Number: 36570
Contact person: Charles Barnett

USER: Department of Pupil Support Services-Elementary School Counseling Unit
125 S. Clark Street – 8th Floor
Contact person: Dr. Linda Henry McCarty, Senior Advisor
Phone: (773) 553-1825

DATE OF CONFERENCE: This conference shall occur on May 31, 2002 from 8:00 A.M. – 3:15 P.M.

SCOPE OF AGREEMENT: The Congress Plaza Hotel & Convention Center will provide space for forty-five workshops, twenty exhibitor tables, continental breakfast, and lunch for approximately 500 attendees to the Twenty-Seventh Annual All-City School Counselors' Conference.

PURPOSE OF CONFERENCE: The conference is designed to enhance professional growth for school counselors and increase their abilities to recognize and understand the various sociocultural backgrounds of students in order to continue to provide quality services to all children, parents, and staff within the Chicago Public Schools.

COMPENSATION: Congress Plaza Hotel & Convention Center shall be paid upon invoicing at the conclusion of the one-day conference not to exceed \$30,000.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because it is for a lease agreement.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office Of Specialized Services-Pupil Support Services: \$30,000.00
Budget Classification: 0965-280-429-0280-5480(FY2001) Fund: Special Income Funds
Each participant in the conference shall pay \$60.00 to the Board, which funds will be used to reimburse the Board for the cost of the conference.

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

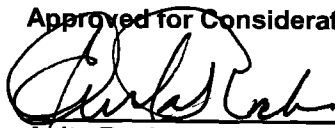
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethnics – The Board's Ethnics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal years deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Ahita Rocha
Acting Chief Purchasing Officer

Approved:



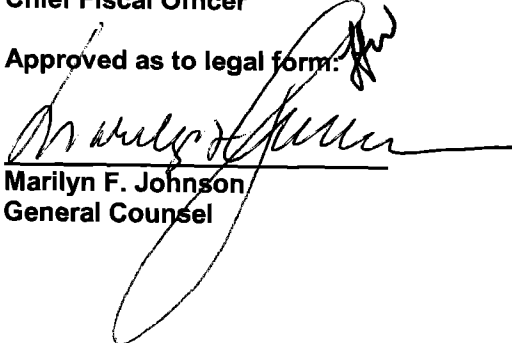
Arne Duncan
Chief Executive Officer

Within Appropriation:



Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:



Marilyn F. Johnson
General Counsel