

**RATIFY THE EXERCISING OF THE FIRST OPTION TO RENEW THE AGREEMENT
WITH HETTINGER & ASSOCIATES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify the exercising of the first option to renew the agreement with Hettinger & Associates to provide consulting services to Department of Libraries and Information Services at a cost for the option period not to exceed \$87,500.00. A written document exercising this option is currently being negotiated. These services were renewed without prior Board approval. No payment shall be made to Consultant during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification No.: 01-250217

CONSULTANT: Hettinger & Associates 3856 North Paulina Street Chicago, Illinois 60613 Contact Person; Peggy Hettinger (773) 281-0640	USER: Department of Libraries and Information Services Medill Professional Training Center 1326 West 14 th Place, Room 216 Chicago, Illinois 60608 Contact Person: Kathleen Ryan
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ORIGINAL AGREEMENT: The original Agreement (authorized by Board Report 00-0823-PR21), in the amount of \$87,500, is for a term commencing August 29, 2000 and ending August 28, 2001, with the Board having two (2) options to renew for periods of twelve (12) months each, with the cost for each renewal period not to exceed \$87,500.

OPTION PERIOD: The term of this agreement is being extended for twelve months (12) commencing August 29, 2001 and ending August 28, 2002.

OPTION PERIODS REMAINING: There is one (1) option period for twelve (12) months remaining.

SCOPE OF SERVICES: Hettinger & Associates, Inc. will continue to provide Unisys-based applications support for the PALS system to the Department of Libraries and Information Services and the Board. The consultant will provide retrospective library conversion, database conversion and loading collection as well as auxiliary training support for the Department's automated library systems. The consultant will continue to assist library staff members in establishing and expanding Internet access in school libraries

DELIVERABLES: During this option period Hettinger & Associates will provide the following deliverables:
Provide conversion files of the current PALS Library's Holdings.
Progress reports on transition from ISDN lines to T-1 access to the Internet in CPS high schools.
Report on progress made in the conversion of PALS library automation system to alternative network and PC-based systems.
Reports on school-based retrospective conversion of library records.
Provide technical support to library staff members.
Provide technical help line support to school libraries.

OUTCOMES: Consultant's services will enable both the High Schools and Elementary Schools to convert from the PALS automation system to one of three other automation systems during this option period. Students and staff will have better access to resources throughout CPS libraries as the result of the selection and installation of the new library automation systems. Library automation systems in all CPS high schools will facilitate the creation of a central union catalog and support inter-library loan. Data collected concerning use of the Professional Library will enable staff to better meet CPS staff needs for resources and services.

COMPENSATION: Consultant shall be paid during this option period as follows: the hourly rate of \$75.00, not to exceed the sum of \$87,500.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the chief Technology Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION: M/WBE participation for Independent Contractors is determined on an aggregated basis and reported in the M/WBE Monthly Report. M/WBE participation: 0% Black, 0% Hispanic, 0% Asian, 100% WBE, 0% Non-Minority.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Libraries Information Services \$87,500.00 Fiscal Year 2002
Budget Classification: 0951-210-071-1671-5410
Requisition Number: [#]

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

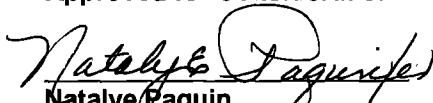
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.


Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Natalye Paquin
Chief Purchasing Officer

Approved:

Arne Duncan
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel