

**APPROVE THE RENEWAL OF AN EXISTING AGREEMENT WITH LIBRARY CONSULTANTS****THE GENERAL COUNSEL REPORTS THE FOLLOWING DECISION:**

Approve the renewal of an existing agreement with Library Consultants to provide librarian services to the Law Department at a cost not to exceed \$7,500. A written document renewing this agreement is available for signature. No payment shall be made to Library Consultants during the renewal period prior to the execution of the written renewal document. The authority granted herein shall automatically rescind in the event a written renewal document is not executed within 60 days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

**CONSULTANT:** Library Consultants  
8800 S. Nashville  
Oak Lawn, Illinois 60453  
(708) 430-3528  
Contact: Scott C. McGraw  
Vendor # 29162

**USER:** Law Department  
125 S. Clark Street  
Chicago, Illinois 60603  
(773) 553-1700  
Marilyn F. Johnson, General Counsel

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 99-0825-AR12) is for a term commencing September 1, 1999 and ending August 31, 2000, as renewed by Board Report 00-0726-AR8 for a term commencing September 1, 2000 and ending August 31, 2001.

**RENEWAL PERIOD:** The agreement is being renewed for an additional one year commencing September 1, 2001 and ending August 31, 2002.

**SCOPE OF SERVICES:** Library Consultants shall continue to provide the Law Department with the services of a librarian to maintain its collection, assist with space planning and provide advice on purchases of publications.

**DELIVERABLES:** Library Consultants shall continue to open and shelve all new publications and maintain existing publications by inserting updates and pocket parts. They will continue to provide advice on the purchase of new publications on an as needed basis.

**OUTCOMES:** Library Consultants shall assist in maintaining an organized, current collection of legal publications for the Law Department library.

**COMPENSATION:** Library Consultants shall be paid the monthly rate of \$625.00, not to exceed \$7,500 for the renewal term.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement.

**AFFIRMATIVE ACTION:** Actual M/WBE participation pursuant to this agreement cannot be determined at this time. M/WBE participation will be evidenced via standard monitoring procedures.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Law Department: \$7,500 Fiscal Year: 2002  
Budget Classification: 0014-210-000-1011-5410  
Source of Funds: General Fund

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved: 

  
Marilyn F. Johnson  
General Counsel

Within Appropriation:

  
Kenneth C. Gotsch  
Chief Fiscal Officer