

**APPROVE PAYMENT TO CHANDLER/WHITE PUBLISHING COMPANY, INC.
FOR DESIGN SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to Chandler/White Publishing Company, Inc. who provided design services to the Office of Teacher Recertification and Professional Standards from January 1, 2001 to March 31, 2001 in the amount of \$25,000. These services were rendered without prior Board approval and all services have been completed. Consultant was selected on a non-competitive basis because it is familiar with the work of the Office of Teacher Recertification and Professional Standards and its ability to provide quality services.

Specification No.: 01-250024

CONSULTANT: Chandler/White Publishing Company, Inc.
30 East Huron, Suite 5602
Chicago, IL 60611
Contact Person: Al Chandler
(312) 280-9451
Vendor #33819

USER: Office of Teacher Recertification and Professional Standards
125 S. Clark – 9th Fl.
Chicago, IL 60603
Contact Person: Audrey J. Donaldson, Ed.D.
(773) 553-2039

SCOPE OF SERVICES: Consultant designed and formatted the entire layout of the 300-page teacher recertification handbook distributed to 28,000 teachers in the district. Additionally, consultant also provided specialized design of the handbook's binder and sleeve.

DELIVERABLES: Consultant provided a fully designed and organized layout of the handbook—"*Teacher Recertification: A Guide to Successful Professional Planning*." Consultant delivered the formatted pre-press material to the printer. The handbook was distributed through the Office of Teacher Recertification and Professional Standards, to all 28,000 teachers in the district.

OUTCOMES: The layout and format of the *Teacher Recertification Guide* provided each teacher with a user-friendly personal handbook in which they can easily navigate to find the answers to all of their questions about the recertification process. In binder form, the book will be easily revised as the legislation is amended in the years to come.


COMPENSATION: Consultant shall to be paid the sum of \$25,000.

AFFIRMATIVE ACTION: Vendor agrees to comply with and be bound by the provisions of the Revised Remedial Plan for Minority and Women Business Enterprise Economic participation (M/WBE Plan).

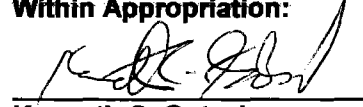
LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Teacher Recertification and Professional Standards: \$25,000 FY: 00-01
Budget Classification: 0300-239-962-7624-5410 Source of Funds: Goals 2000 Fund
Requisition Number: [#]

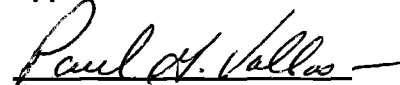
Approved for Consideration:


Natalye Paquin
Chief Purchasing Officer

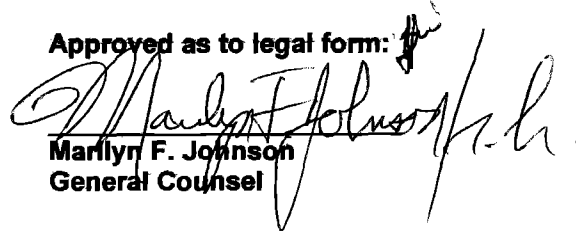
Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved:


Paul G. Vallas
Chief Executive Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel