

**APPROVE ENTERING INTO AN AGREEMENT WITH THE SHERATON CHICAGO
HOTEL & TOWERS, CITYFRONT CENTER FOR CATERING SERVICES AND SPACE RENTAL**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the Sheraton Chicago Hotel & Towers, Cityfront Center for catering services and space rental for the Office of Specialized Services Department of Pupil Support Services-Psychological Services Unit at a cost not to exceed \$15,000 for the Twenty First Annual Citywide Psychologists Staff Development Conference. The Sheraton Chicago Hotel was selected on a non-competitive basis because of its availability, its accommodations and its location. A written agreement is currently being negotiated. The authority granted herein shall automatically rescind in the event a written agreement is not executed within sixty days (60) of the date of this board report. Information pertinent to this agreement is stated below.

SPECIFICATION NO. 00-250866

PROVIDER: Sheraton Chicago Hotel & Towers, Cityfront Center
301 E. North Water Street
Chicago, IL 60603
Vendor Number: 24984
Contact person: Monica Angers

USER: Department of Pupil Support Services-Psychological Services
125 S. Clark Street – 8th Floor
Contact person: Mr. James A. Livingston, Interim Senior Advisor
Phone: (773) 553-1890

DATE OF CONFERENCE: This conference shall occur on April 04, 2001 from 7:30 A.M. – 3:15 P.M.

SCOPE OF AGREEMENT: The Sheraton Chicago will provide three (3) large breakout rooms for plenary sessions, exhibit space to accommodate 5-7 exhibitors, and a continental breakfast and lunch for approximately 250 attendees for the twenty first Annual Citywide School Psychologists Staff Development Conference.

PURPOSE OF CONFERENCE: The conference is designed to enhance professional growth for school psychologists with a focus on maintaining, developing, and upgrading skills in order to continue to provide quality services to the children, parents, and staff within the Chicago Public Schools.

COST: The cost of the services and space provided by the Sheraton Chicago shall not exceed the sum of \$15,000.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Vendor agrees to comply with and be bound by the provisions of the Revised Remedial Plan for Minority and Women Business Enterprise Economic Participation (M/WBE Plan).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Each participant in the conference shall pay \$45.00 to the Board, which funds will be used to reimburse the Board for the cost of the conference.

Charge to Office Of Specialized Services-Pupil Support Services: \$15,000.00

Budget Classification: 0965-280-432-2930-5480(FY2001)

Source of Funds: Special Income Funds

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethnics – The Board’s Ethnics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal years deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

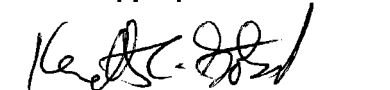
Approved for Consideration:


Natalie Paquin
Chief Purchasing Officer

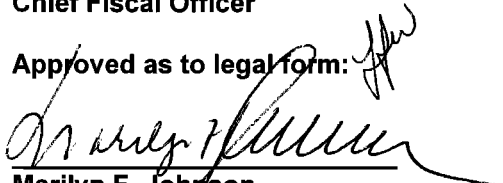
Approved:


Paul G. Vallas
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel