

January 24, 2001

**APPROVE PAYMENT TO BPS STAFFING INC.  
FOR TEMPORARY PERSONNEL SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve payment to BPS Staffing Inc. which provided temporary personnel services to the Department of Human Resources from November 1, 1999 to December 31, 1999 in the amount of \$8,807.20. These services were rendered without prior Board approval and all services have been completed. Consultant was selected on a non-competitive basis based on prior project experience and familiarity with the Chicago Public Schools.

Specifications No.: 00-250822

**CONSULTANT:** BPS Staffing, Inc.  
200 N. LaSalle St., Suite 1750  
Contact Person: Ella Gray  
(312) 920-6710  
Vendor # 11295

**USER:** Department of Human Resources  
125 S. Clark Street, 2<sup>nd</sup> Floor  
Chicago, IL 60603  
Carlos Ponce  
(773) 553-1070

**SCOPE OF SERVICES:** The Department of Human Resources utilized this firm for their temporary administrative clerical services. This firm provided, on a needed basis, qualified individuals to perform a variety of temporary administrative clerical services, such as answering phones and filing forms.

**DELIVERABLES:** The vendor provided the necessary staff to answer phones, provide customer service support and input data.

**OUTCOMES:** These services helped to ensure that vendors, students and other disbursements were handled in a timely manner. These services resulted in a successful and effective enrollment process.

**COMPENSATION:** The vendor shall be paid the sum of \$8,807.20.

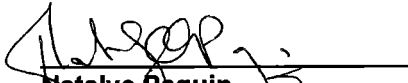
**AFFIRMATIVE ACTION:** M/WBE review was precluded on this contract due to completed contract performance.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Department of Human Resources: \$8,807.20  
Budget Classification: 0710-239-480-1403-5410

Fiscal Year: 2001

**Approved for Consideration:**

  
Natalye Paquin  
Chief Purchasing Officer

**Approved:**

  
Paul G. Vallas  
Chief Executive Officer

**Within Appropriation:**

  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to legal form:**

  
Marilyn F. Johnson  
General Counsel